



CITY OF
BRIER
ESTD 1965

PUBLIC WORKS APPLICATION

Permit No.: _____

Assoc. Permits.: _____

Instructions for Applicants

Please read and follow all instructions on your application carefully. Most permits require additional permit information such as worksheets, certifications, letters, reports or plans. Refer to the application forms for required information. Staff will not process incomplete applications. See the current Fee Schedule for a complete list of charges, available online. The City of Brier accepts check or cash only.

Permit Type

- | | | |
|---|---|---|
| <input type="checkbox"/> Demolition | <input type="checkbox"/> Sanitary Sewer, Public | <input type="checkbox"/> Side Sewer |
| <input type="checkbox"/> House Moving | <input type="checkbox"/> Sanitary Sewer, Septic * | <input type="checkbox"/> Stormwater Discharge |
| <input type="checkbox"/> Land Disturbing Activity | * Conditional Use Permit Required | <input type="checkbox"/> Stormwater Facility |
| <input type="checkbox"/> Right-of-Way Use | <input type="checkbox"/> Sanitary Sewer, Repair – Major | <input type="checkbox"/> Tree Removal – Major |
| <input type="checkbox"/> Right-of-Way Vacation | <input type="checkbox"/> Sanitary Sewer, Repair – Minor | <input type="checkbox"/> Tree Removal – Minor |

Please Print or Type Legibly

Description of Work:			
Proposed Start Date:		Proposed Completion Date:	
Site Address / Location:			
Subdivision:		Lot No.:	
Property Owner(s):		Phone:	
Address:		Cell:	
City:	State:	Zip:	Fax:
E-Mail:			
Contractor Name:		Phone:	
Address:		Cell:	
City:	State:	Zip:	Fax:
State Contractor's License No.:		City Business License No.:	
Contact Person, if different:		Phone:	
E-Mail:		Cell:	
Subcontractor Name:		Phone:	
State Contractor's License No.:		City Business License No.:	

Revision Date: February 26, 2025



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I certify that the information provided in this application, including all attachments, is true and correct to the best of my knowledge and that I am or represent the owner and am acting with the owner's full knowledge and consent. I understand that this application does not constitute approval of permits and/or work to be performed and that...

Initials

_____ ... It is the applicant's responsibility to request required inspections a minimum of twenty four (24) hours in advance at (425) 775-5440.

_____ ... Issuance of a permit does not in any way replace, modify or waive any requirement for the compliance of the proposal with other applicable standards or regulations. It is the responsibility of the owner / applicant to become aware of the requirements of the Brier Municipal Code (BMC). The approval of any plans does not guarantee that all provisions of applicable codes have been met.

_____ ... This permit applies only to the property for which it is approved and is non-transferable.

_____ ... An application may be amended only in writing.

_____ ... Submittal of this application grants city officials the right of entry to the project site during reasonable hours.

_____ ... Items with any typewritten information must be 10-point font or larger to ensure legibility of scanned documents.

_____ ... One original set of City-approved plans and the issued permit shall be on site at all times. Removal, mutilation or concealment of the permit before final approval is punishable by law.

_____ ... By submitting this application, I consent to pay additional inspection costs, if any, and any fees incurred for engineering or outside consultant review.

Signature of Owner/Agent: _____ Date: _____

Please Print Name: _____

FOR CITY USE ONLY			
Received By:	Receive Date:	Deposit Amount: \$	Receipt No.:
Subtotal	Permit Type	Fees and Charges	
\$	Demolition	Application Fee: \$400.	Sewer Capping Fee: \$190
\$	House Moving	Application Fee: \$375	Pre-Move Inspection Fee: \$130
\$	Land Disturbing Activity	Plan Review Fee:	\$ Permit Fee: \$
\$	Right-of-Way	Use – Fee per Resolution:\$	Vacation –Review Deposit: \$1,250
\$	Sanitary Sewer	Side Sewer: \$320 Lot Size (SF):	Area Charge:
		Connection Fee (Brier):	Connection Fee (AWWD):
\$	Stormwater	Facility: \$950 Connection \$1,875	See Building Permit
\$	Stormwater Discharge	Single-Family: \$125	All Other Uses: \$375
\$	Telecommunications	Franchise or ROW Use Authorization Deposit: \$2,000	
\$	Telecomm. ROW Use	Use – Fee per Resolution \$	
\$	Tree Removal	Major – \$225 + \$50/Tree:	\$ Minor \$125 + \$50/Tree: \$
\$	Street Cleaning Deposit	Standard: \$615	Other: \$
5% Technology Fee: \$	Issued By:	Issue Date:	Receipt No.:
Amount Due: \$	Expiration from Issuance (Days): 30 90 120 180 W/ Permit:		
Financial Guarantees Required Erosion Control: \$ Other: \$ Protection: \$ Performance: \$ Maintenance: \$			

Revision Date: February 20, 2025



CITY OF
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STREET OPENING / RIGHT-OF-WAY USE

Permit No.: _____

Location: _____

A **Street Opening / Right-of-Way Use Permit** is required for any construction in the right-of-way or for temporary use of a public right-of-way. An application is complete when it is accompanied by the following items. Additional information may be required.

Start Date: _____

Complete Date: _____

REQUIRED SUBMITTALS

- ☐ 1. Public Works Application form, with original signature(s) and Application Fee: per BMC 12.12.
- ☐ 2. Two (2) sets of plans showing the following information:
 - A. Date, scale, north arrow, and location of work;
 - B. Name, address and phone number of the contractor;
 - C. Description and schedule of the work;
 - D. Location of all open trenching, boring, and asphalt cuts, including how many square feet of each;
 - E. Location of adjacent easements with recording number and a copy of the easement, if using for construction purposes;
 - F. Existing improvements; and
 - G. Proposed method of final site restoration.
- ☐ 3. One (1) copy of a traffic control plan.

For Staff Use ONLY	
Verified	Waived

APPLICANT ACKNOWLEDGEMENT

I have read, reviewed and understand the conditions stated below and I am familiar with Title 12 of the Brier Municipal Code regarding public right-of-way use permits.

Initials

_____ No work shall be covered prior to inspection. If required, an as-built shall be submitted prior to final approval.

_____ It is the applicant's responsibility to request required inspections a minimum of twenty four (24) hours in advance at (425) 775-5440. Inspections are required in advance of any concrete pouring or asphalt work.

_____ It is the applicant's responsibility to ensure that all applicable codes are complied with and that all contractors and subcontractors are licensed to do work in the State of Washington and the City of Brier.

_____ No cutting of fully improved streets or sidewalks is allowed without prior approval from the City of Brier.

_____ One (1) set of city-approved plans and this permit shall be on site at all times. Removal, mutilation or concealment of this permit before final approval is punishable by fine and imprisonment.

_____ Whenever a new street is accepted from a developer or a new overlay is completed, a five (5) year moratorium on pavement excavation and trenching goes into effect. This could result in delaying further construction of utilities except in the event of an emergency.

Exception: Should a new street or new overlay be excavated or trenched, a full or partial street-width overlay will be required, regardless of the pavement area disturbed. All existing pavement shall receive a two (2) inch grinding prior to the overlay. All overlays shall extend ten (10) feet beyond the edge of the trench and shall be restored to city standard.

Signature of Applicant: _____ Date: _____

Please Print Name: _____

- NOTES**
- 1. A Street Opening / Right-of-Way Use Permit is valid for one hundred eighty (180) days from the date of issuance.
 - 2. A Street Cleaning deposit is required for any work involving hauling material or other items to or from the subject site.



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STREET OPENING / RIGHT-OF-WAY USE PERMIT

FOR CITY USE ONLY

Special Terms and Conditions:

☐ Bond / Assignment of Funds in the amount of ☐ \$3,000 ☐ \$ is required.

Approved By:

Date:

INSPECTIONS

Inspection Comments:

Approved By:

Date:

Revision Date: February 26, 2025